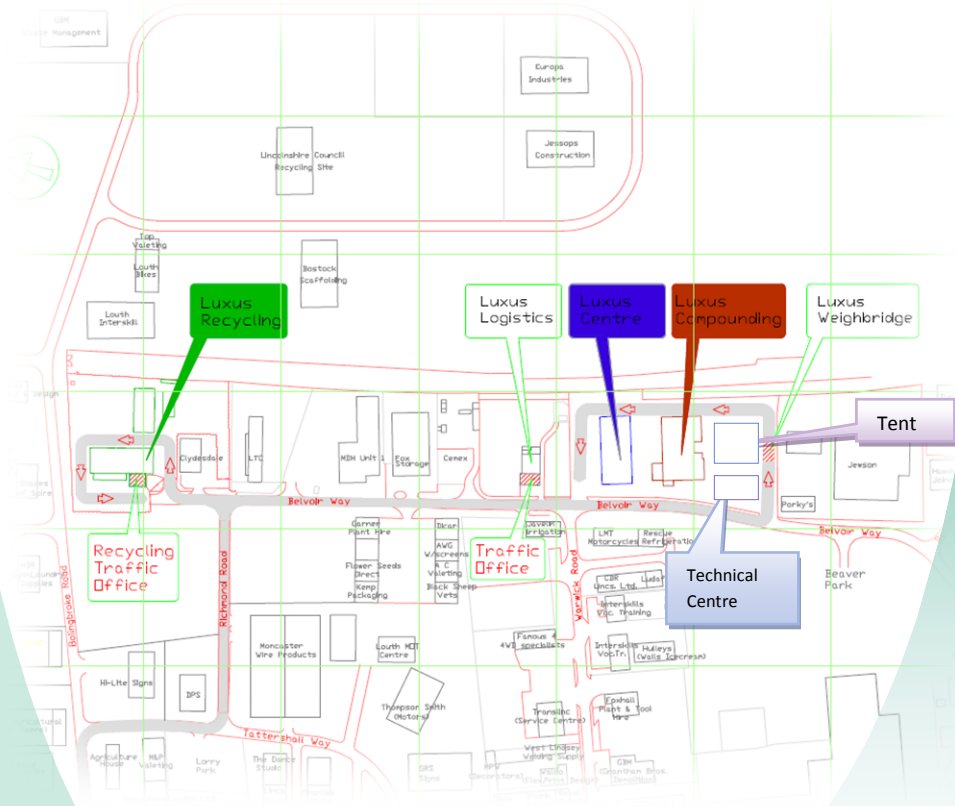




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Luxus Technical Centre

# Delivery Drivers Site Rules

## Site Rules applicable to the drivers of delivery and collection vehicles

All details regarding site safety facilities and site rules are noted within this booklet. Please read this information carefully – it is for your safety and welfare

All drivers must park lorry off Luxus site and report to the logistics/traffic office upon arrival.

Drivers are not allowed to walk on Luxus site. If no logistics staff are available in the office, drivers must wait until they come back or go back to the lorry. Logistics staff will contact with the drivers as soon as possible.

Fluorescent vests, steel toecap boots and gloves are the minimum level of personal protective equipment (PPE) which must be worn on site.



DO NOT use mobile phones on site.



Smoking, drinking of alcoholic and the use of drugs are prohibited on the site.

Stay alert at all times. Be aware of vehicular traffic including forklift trucks. Stay a safe distance away from working FLT while loading/unloading lorry.



All drivers must remove key from ignition when lorry is being loaded/unloaded.

All vehicles must observe the one-way system and 9mph speed limit.



All vehicles must be fitted with audible reversing alarms.



Only authorised personnel allowed on site.



All personnel must use the pedestrian walkways.

Any passengers must stay in the lorry at all times.



Any animals must stay in the lorry at all times.



Any accident or incident must be reported to the Production/Logistics Manager or Team Leader